

Preliminary Application:Full name of deceased: Title: Name to appear on chapel list,
door & floral cards if different Marital status: Religion: Date of birth Date of death: Age: **Service Details:**Day & date of service: Time of service: Estimated attendance: Name of officiant: Private service? Yes No Are ashes required the following day? Yes No

Please be aware this applies to funeral service times before midday, we will do our best to facilitate every request but cannot guarantee this service will always be possible.

Type of service: Full service Committal Farewell service Memorial service Direct cremationExtension (must be pre-booked) 20 min extension 40 min extension**Funeral director information**Please provide the full name, address,
telephone number and email addressReligious symbols to be displayed? Yes No Are mourners allowed to be seated in the chapel
prior to the cortege arriving? Yes (please send details of reserved seating)
No **Coffin details:** If the coffin construction is wider than 26" and heavier than 22 stone (140kg)Width inch kg/stone

Music:

All music, tributes, & recording requirements are booked via: www.obitus.com

Environmental policy:

West Lindsey District Council remains focused on reducing its emission of 'greenhouse gases' to the environment through a more efficient use of energy. Some cremations therefore may not be carried out on the same day as the funeral service, but will in any event be carried out within 72 hours in line with the 'Guiding Principles' of the Institute of Cemetery & Crematorium Management (ICCM).

Metals remaining after the cremation can be sensitively recycled to avoid the use of non-renewable resources in compliance with existing legislation and the auspices of the ICCM Recycling Scheme. Please note that soft metals (e.g. gold and silver) melt into tiny globules and combine with the cremated remains. These are not identifiable and cannot be returned separately. We recommend that precious metals in the form of jewellery are retained by the applicant for cremation and not cremated with the deceased.

Memorial information:

If you would like informing of memorial options and information on scattering in the Garden of Remembrance please select a box below:

By post

By email

I DECLARE that to the best of my knowledge and belief the information in this preliminary application is correct. My signature confirms my agreement with the conditions stipulated on this form.

Applicant's signature: _____ **Date:** _____

Relationship to the deceased: _____

West Lindsey District Council will use the information you have provided on this form for cremation administration purposes and to give you information about memorials.

You have the right to see the information held about you and to have any inaccuracies corrected.

Office use only – Cremated remains collected by:

Full Name: _____

Funeral Director Applicant Representative

Date: _____ **Signed:** _____

Please note:

We are only able to release remains to either the applicant or nominated representative on production of suitable photo identification.